**Applying for a Permit to**

**Carry a Handgun**

The following instructions are the same for the initial and renewal application.

This application process is for Rochelle Park residents only.

Out of State Resident – apply at a non-toll road State Police Barracks closest to your residence

YOU MUST APPLY IN PERSON

* \*PLEASE MAKE AN APPOINTMENT WITH Sgt. Franklin LaBoy Brunet at 201-556-0582 or flaboy@rochelleparkpd.org- DO NOT JUST SHOW UP

PLEASE PROVIDE THE FOLLOWING AT TIME OF APPLICATION:

1. Copy of Driver’s License and Birth Certificate OR Driver’s License and Passport OR Driver’s License and Naturalization Paperwork/Green Card

2. Three **(3)** [State of New Jersey Applications For Permit To Carry A Handgun, form SP642](https://nj.gov/njsp/firearms/pdf/sp-642.pdf). Must be double sided and notarized. All (3) must be originals. No copies

3. Four **(4)** color passport size photographs.

4. One **(1)** [Consent for Mental Health Search, form SP066.](https://nj.gov/njsp/info/pdf/firearms/sp-066.pdf)

5. Written proof of ownership and qualification with the handgun(s) you intend on carrying.

* a. Proof of ownership can be a purchase receipt or purchase permit or a notarized letter of ownership listing make, model, and serial number of handgun(s). b. Written qualification must be within six (6) months of application and include Instructors Name and Certification, make, model, caliber and serial number of handgun(s) you intend to carry.

6. Money Order in the amount of $50.00 payable to; “Treasurer, State of New Jersey”

ALL APPLICANTS **(INITIAL AND RENEWAL)** FOR PERMIT TO CARRY A HANDGUN MUST BE FINGERPRINTED. PLEASE CLICK [HERE](https://www.identogo.com/services/live-scan-fingerprinting) TO SET UP A FINGERPRINTING APPOINTMENT

* THE SERVICE CODE FOR CARRY PERMIT FINGERPRINTING IS: **2F164B**
* YOU WILLL NEED AN RPPD CASE # TO GET FINGERPRINTED. YOU WILL GET ONE WHEN YOU DROP OFF YOUR COMPLETED APPLICATION
* YOU WILL NEED ROCHELLE PARK’S **ORI # NJ0025400**

\*\* THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGH OUT THE STATE.

* A LIST IS ALSO AVAILABLE ON THE STATE POLICE WEBSITE, [WWW.NJSP.ORG > PUBLIC INFORMATION > FIREARMS INFORMATION > NEW JERSEY SHOOTING RANGES FOR RPO QUALIFICATION](https://nj.gov/njsp/firearms/shooting-ranges.shtml).

\*\* A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.

\*\* IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY

NEW TRAINING REQUIREMENT FOR ISSUANCE OF FIREARMS PURCHASE IDENTIFICATION CARDS AND HANDGUN PURCHASE PERMITS

Effective July 5, 2022, N.J.SA. 2C:58-3 was amended to require applicants who apply for Firearms Purchaser Identification Cards ("FPIC") or permits to purchase handguns to provide proof of firearms training. This training requirement applies to pending applications and permits. The law now requires applicants to demonstrate that, within four years prior to the date of application, they have satisfactorily completed a course of instruction approved by the Superintendent of State Police in the lawful and safe handling and storage of firearms. Although applicants seeking FPICs or permits to purchase handguns are now required to demonstrate this compliance prior to obtaining their first FPIC or permit, compliance is not required for any subsequent permit to purchase by an applicant. In addition, applicants for FPICs are not required to demonstrate compliance in order to replace or renew an existing FPIC.

These training requirements are not applicable to an active or retired law enforcement officer or a veteran who was honorably discharged as a member of the United States Armed Forces or National Guard and who received substantially equivalent training.

Additionally, the law now requires all FPICs issued after July 5, 2022 to display a color photograph and thumbprint of the cardholder. The Superintendent of State Police is required to establish guidelines to effectuate the issuance of these new FPICs, which now have to be renewed every ten years. The Superintendent has not yet done so; therefore, any pending applications cannot be approved until he issues his guidelines.