



RESIDENT VIRTUAL PARKING PERMIT APPLICATION

* If completing this form online be sure to upload photos of your drivers license, registration, insurance card and utility bill. The photos can be uploaded by selecting "resident parking permit" from the incident type.

The following information is REQUIRED when applying for a residential parking permit

- ✓ Drivers License Showing Rochelle Park Address.
- ✓ Vehicle Registration Owned or Leased Corresponding With Applicant and Proof of car insurance
- ✓ Utility Bill or bank statement with Applicants Address - NO P.O. BOXES

APPLICANT INFORMATION

NAME (First, MI, Last) _____

ADDRESS _____ APT# _____

EMAIL ADDRESS _____ PHONE NUMBER _____

RESIDENCE INFORMATION

APPLICANT IS A

HOMEOWNER

TENANT

VEHICLE INFORMATION

PLATE # _____ VEHICLE MAKE _____ MODEL _____ COLOR _____

PLEASE READ CAREFULLY

- ✓ Resident Virtual Parking Permits are **NON-TRANSFERRABLE** between vehicles you own.
- ✓ A separate virtual permit is required for each vehicle as well as any new or additional vehicles.
- ✓ Vehicles with Resident Virtual Parking Permits must still observe all parking rules.
- ✓ Permits expire every calendar year and must be renewed prior to Jan 1.
- ✓ Each household is permitted to register a maximum of 3 (three) vehicles.
- ✓ By signing below you acknowledge and accept these terms

Signature

Date

Issued By _____

2022 VIRTUAL PARKING PERMITS ARE BEING ACCEPTED

A resident may apply for a residential parking permit by:

- ✓ Checking out our new resident portal by going to <https://rochelleparkpd.enforsys.com/Home/IncidentData>
- ✓ Click “**Click Here To View Online Forms**”
- ✓ Download and complete the form “Virtual Parking Permit Application”
- ✓ Have your completed form and copies of required documentation scanned into your computer or drop off form and documentation at police HQ.
- ✓ Go back to resident portal and fill out an online report and specify incident type as “Resident Parking Permit” and upload your completed form and supplemental documentation by using the file upload links at the bottom of the page.
- ✓ Once your documents are reviewed by an officer and entered into our database you will receive a confirmation email.
- ✓ *Note your virtual parking permit is not active until you receive an email



A resident may also apply for a residential parking permit by:

- ✓ Picking up a “Resident Virtual Parking Permit Application” at HQ lobby.
- ✓ Submit the completed application with copies of the required documentation to Rochelle Park Police headquarters.

***Again, your virtual parking permit is not active until you receive an email**

**YOUR 2022 PERMITS ARE GOOD FOR 1 YEAR AND
WILL NEED TO BE RENEWED PRIOR TO 2023**

TOWNSHIP OF ROCHELLE PARK

ORDINANCE NO. 1170-20

AN ORDINANCE TO AMEND CHAPTER 180 OF THE CODE OF THE TOWNSHIP OF ROCHELLE PARK TO ESTABLISH AN AREA OF “RESIDENT PARKING ONLY”

WHEREAS, the Township Committee has been made aware of an ongoing problem with regard to parking in certain areas of the Township; and

WHEREAS, in some areas these problems have developed as a result of on street parking by commuters and/or other commercial users; and

WHEREAS, this issue has been studied by the Rochelle Park Police Department, the Township Administrator and the Township Committee who have developed a program which would limit parking on certain streets to residents; and

WHEREAS, this issue currently has a significant impact on the quality of life in areas of town, these zone(s) are to be treated with an overlay parking zone that requires a specific permit. The zone(s) boundaries are as follows:

ZONE A:

High Street between Essex Street and Becker Avenue;
West End Avenue;
Lexington Avenue;

WHEREAS, this would restrict parking on these streets as set forth in the within Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ROCHELLE PARK, COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

SECTION ONE:

The following section is hereby added to Article 3 III entitled *Parking, Standing and Stopping*

RESIDENTS ONLY ON STREET PARKING:

There are no specific commuter zones established within the Township. However, to address areas that experience excessive pressure for street parking, the Township has established zone(s) where street parking will require a permit to park on that street.

A. No vehicle shall be parked on the streets or parts of streets, constituting an area designated in Subsection E during the hours designated in Subsection E unless:

(1) The vehicle is owned, leased, or operated on a regular basis by a resident of Rochelle Park, with no more than four wheels touching the ground on any street in the Township of Rochelle Park, no more than 20 feet in length and no more than seven feet in width. There will be no permits issued to those vehicles which are registered as or described as being trailers; and

(2) The vehicle shall be registered with the Rochelle Park Police Department and a valid virtual residential parking permit assigned to the vehicle; or

(3) The vehicle is an emergency vehicle, a public service, telephone company, or other public utility vehicle, a contractor displaying commercial plates, service, or delivery vehicle, and said exempted vehicle is present only during the time as services or repairs are being rendered within the area.

B. Application for virtual parking permits under this section shall be made to the Police Department on forms provided for that purpose. Permits shall be granted only under the following terms and conditions:

(1) The applicant shall submit proof of residency of the owner of a vehicle and must be present when applying for a permit. The following are required proof of residency: a copy of a valid New Jersey driver's license reflecting the vehicle owner's residency within the Township of Rochelle Park; a copy of a valid New Jersey motor vehicle registration for which the permit is sought showing the vehicle owner's address in the Township of Rochelle Park; a current car insurance statement showing the vehicle's owner's address in the Township of Rochelle Park; and one additional item reflecting the vehicle owner's residency, such as a utility bill or current bank statement. A post office box number will not be deemed proof of residency in order to receive a resident parking permit.

(2) Each individual household shall be permitted to register a maximum of three (3) vehicles.

C. No person shall:

(1) Furnish false information or fraudulent documents in connection with an application for a virtual residential parking permit.

D. The issuance of a virtual residential parking permit shall not exempt a resident from obeying all other traffic and parking rules, regulations, ordinances, and laws in affect in the area.

E. The following streets and parts of the streets are designated as resident only parking areas during the hours indicated.

(1) No vehicle which does have a valid virtual residential parking permit on file shall be permitted to park on the following streets between the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday excluding federal holidays.

ZONE A:

High Street (starting at the rear yard line of the adjacent houses on Lexington) to the intersection of Becker Avenue;
West End Avenue (starting at the rear yard line of the adjacent houses on Lexington) to Lexington Avenue
Lexington Avenue in its entirety

F. Any vehicle parked on a street without a valid virtual residential parking permit or an expired residential parking permit shall be subject to the following **penalties:**

- **A fine of \$55.00 for a first offense; and**
- **A fine of \$100.00 for a second or subsequent offense.**

The Township reserves the right to revoke any parking permits, at any time, if it is found that the required criteria are no longer being met. The issuance of a virtual residential parking permit shall not exempt a resident from obeying all other traffic and parking rules, regulations, ordinances and laws in effect in the area.

G. There is no cost for a virtual parking permit through this program.

H. Virtual permits must be renewed annually.

SECTION TWO: Repealer:

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION THREE: Severability:

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION FOUR: Effective Date:

This Ordinance shall take effect immediately upon final adoption and publication and in the manner provided by law.

ATTEST:

ELIZABETH KROLL ,
Municipal Clerk